

PROCEEDINGS – June 07, 2017
TOWN OF CHASE PLAN COMMISSION MEETING

1. Call to Order and Roll Call

Plan Commission Chairman, Dennis Kroll called the meeting to order at 7:30 p.m. in the Chase Town Hall, located at 8481 County Road S, Pulaski WI 54162. Notices were posted in the three town display boxes which are located at the Town Recycling Center, North Chase Citgo, and South Chase Saloon.

Plan Commission Members present: Chairman – Dennis Kroll, Gary Van Lannen, Norb Reinhard Jr. Perry Baugnet, Secretary/Clerk - Tammy Willems (late-arrived 8:05 p.m.)

2. Recite the Pledge of Allegiance to the Flag

The Pledge was recited.

3. Approve the Agenda

A. Change in Sequence – None.

B. B. Removal of Items – None.

Motion by Reinhard/Baugnet to approve the agenda. The motion was called and carried 4-0.

4. Hear and Approve Prior Meeting Minutes

Motion by Baugnet/Van Lannen to approve the previous meeting minutes. The motion was called and carried 4-0.

5. Discuss and Act on Little Falls Land Surveying LLC/Greg Davis/Brian Egnarski – Certified Survey Map Lot 4 of Hidden Acres Plat

Brian Egnarski presented a certified survey map to split 3 lots down into 2 after the purchase of current lot 4 which will be divided. Discussion was also held on removing the current road restriction on the Hidden Valley Acres Plat current lot 5 owned by Brian Egnarski. The removal requires a resolution from the Town Board.

Motion by Reinhard/Van Lannen to approve the certified survey map for Brian Egnarski to split lot 4 between the two parcels. The motion was called and carried 4-0.

Motion by Van Lannen/Baugnet to remove the road restriction/utility easement on the Hidden Valley Acres Plat for Brian Egnarski. The motion was called and carried 4-0.

6. Discuss and Act on Rezone for Rick and Sara Fischer

Motion by Van Lannen/Baugnet to table item #6; no one was present or information available. The motion was called and carried 4-0.

7. Discuss and Act on Speed Limit Reduction – Highland Meadow Trail & Overlook Lane

Discussion was held on reducing the speed limit to 25 mph on Highland Meadow Trail and Overlook Lane. It was noted that certain criteria and guidelines must be followed to do this if the area meets the requirements and the town ordinance would also need to change.

Motion by Reinhard/Baugnet to recommend to the Town Board that the speed limit be changed 25 mph on Highland Meadow Trail and Overlook Lane. The motion was called and carried 4-0.

8. Discuss and Act on Operator License Appeal

The Plan Commission reviewed the appeal letter that was submitted by Dean Sundquist and Harold Peterson spoke on his behalf. The letter explained the application and information presented originally.

Motion by Reinhard/Van Lannen to accept the Operator License appeal for Dean Sundquist. The motion was called and carried 4-0.

9. Comprehensive Plan Information from Dale Mohr from UWEX

Dale Mohr provided information on the County Comprehensive Plan roll out. He helped work through some questions and issues with our current plan commission meeting process. He also helped setup a plan for the first steps in what the Town would need to do to start working on out comprehensive plan update.

10. Discuss and Act on Park Commission Issues

A. Discuss and Act on Hall Contract Cancellations

Discussion was held on changing the hall contract cancellation policy to a 60-day cancellation policy instead of non-refundable. There was also discussion was held on the costs and clerical work associated with bookings and contracts by the rental coordinator and office staff.

Motion by Van Lannen/Baugnet to recommend the Town Board add a 60-day cancellation policy to the hall rental contract with only 75% of the rental fee plus the entire security deposit returned. The motion was called and carried 5-0.

8. Announcements and General Information (No Action Taken)

Stone Barn Park picnic is on Saturday, June 10 starting at 3:00 p.m.

9. Adjournment

Motion by Baugnet/Reinhard to adjourn to July 5, 2017. The motion was called and carried 5-0 at 9:35 p.m.

Tammy Willems/Town Clerk/Plan Commission Secretary